



Ador Fontech Limited

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45th ANNUAL GENERAL MEETING TO BE HELD OVER VIDEO CONFERENCE ON WEDNESDAY SEPTEMBER 23, 2020

1. Shareholders may note that the 45th Annual General Meeting (AGM) of the Company will be held over video conference on Wednesday, September 23, 2020 at 11:00 A.M. in compliance with General Circular numbers 20/2020, 14/2020, 17/2020 and all other applicable laws and circulars issued by the Ministry of Corporate Affairs (MCA), Government of India and Securities and Exchange Board of India (SEBI), to transact business that will be set forth in the Notice to the Meeting.
2. In compliance with the above circulars, electronic copies of the Notice to the AGM and Annual Report for the year 2019-20 will be sent to all the Shareholders whose email addresses are registered with the Company/R and T Agent/Depository Participant(s).
3. We request the Shareholders to register their email Id and mobile number immediately with the Company's Registrar and Share Transfer Agent or respective Depository Participant (DP) in the following manner:

For the shares held in physical form	The aforesaid details shall be registered with Company's Registrar and Share Transfer Agent at irg@integratedindia.in by quoting the folio number.
For the shares held in dematerialised form	The aforesaid details shall be registered with respective Depository Participant (DP) where the demat account is maintained.

Further, Notice to the 45th AGM and Annual Report for the year 2019-20 will also be made available on the Company's website at www.adorfon.com, web site of the Stock Exchange www.bseindia.com and on the website of the National Securities Depository (NSDL) at <https://www.evoting.nsdl.com>. The agenda includes (i) Adoption of financial results (ii) Re-appointment of Directors (iii) Appointment of Branch and Cost Auditors.

4. Shareholders will have an opportunity to cast their vote remotely on the business as set forth in the Notice to the AGM through electronic voting system. The detailed procedure of voting remotely for Shareholders holding shares in dematerialised mode, physical mode and for Shareholders who have not registered their email addresses will be provided in the Notice to the Meeting.
Summary of the same is as under
 - Visit the e-Voting website of NSDL at www.evoting.nsdl.com either on your personal computer or on mobile.
 - Click on the icon 'Login' which is available under the 'Shareholders' section and enter your User ID, Password and a Verification Code as shown on the screen.
 - After successful login, you will be able to see the home page of e-Voting.
 - Click on e-Voting. Then, click on 'Active Voting Cycles'.
 - Select 'EVEN' of the Company for which you wish to cast your vote.
 - Cast your vote by selecting appropriate options i.e., assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on 'Submit' and also 'Confirm' when prompted.
 - Upon confirmation, the message 'Vote cast successfully' will be displayed.
5. Book closure of the Register of Members is being scheduled from September 17, 2020 to September 23, 2020 (both days inclusive) and the scheduled cut-off date for reckoning e-Voting would be September 16, 2020 with remote e-Voting commencement from 9.00 a.m. on Saturday September 19, 2020 to 5.00 p.m. on Tuesday, September 22, 2020.
6. Members whose shareholding is/are in electronic mode are requested to direct notifications about change of address and update of bank account details with their respective depository participants (DPs).
Further, Members whose shareholding is/are in physical mode are requested to opt for electronic clearing system (ECS) by sending a request letter along with copy of PAN and cancelled cheque leaf to the Company's Registrar and Share Transfer Agent.
7. The 45th AGM Notice and Annual Report will be sent to the Shareholders in accordance with the applicable laws on their registered email addresses shortly.

Bengaluru
August 29, 2020

For Ador Fontech Limited
Company Secretary